# WORLD CHAMPIONS CENTRE COVID-19 Re-Entry Plan

RN Biles Investments LLC is dedicated to providing a safe and healthy work environment for our building occupants and visitors. We have taken serious considerations in examining building conditions, and have made necessary adjustments to promote a safe workplace. We have developed a comprehensive population re-entry plan, as we prepare for businesses to return to operations. These combined efforts will target and address the several unique issues that have stemmed from the current COVID-19 pandemic. We thank you and your staff for your continued cooperation and tenancy.

## Signage, Floor Markings, & Facility Changes

## • <u>Designated Entrance/Exit</u>

- O To keep a count of how many occupants are in the building, we will have one designated entrance and exit for everyone to use which will be the main entrance. The exit doors by the elevator and the stairs in the back hallway are for emergency use only.
- We recommend that tenants limit the number of guests/visitors as the building adjusts to re-entry. Individuals should avoid being in a group larger than 10 individuals. Please also remember that at this time the building is limited to 25% occupancy under Executive Order No. GA-23 related to the expanded opening of Texas in response to the COVID-19 disaster.

## Floor Markings

o Floor markings designated as an "X" will be placed throughout the property as a visual reminder to socially distance, as well as a demarcation for proper reception queuing.

#### • Wall & Poster Signage

 Additional signage will be placed throughout the property to kindly remind individuals of health and safety practices.

#### • Restroom Signage

 Signs will be placed near sinks to provide hand washing instructions based on CDC recommendations. Center sinks will be closed for physical distancing. High touch-point areas within restrooms will be disinfected multiple times per day.

# • Facility Changes

o We have added a plexiglass shield for the front desk. Certain common areas, such as the Café and water fountains will be closed.

# **Commitment to Cleanliness**

#### • Common Area Cleaning & Disinfecting

• We have always had a commitment to a high level of cleanliness to maintain a high class exercise facility. The COVID-19 pandemic has only increased our [devotion] to proper sanitation, and enhanced cleaning and disinfecting will continue to be provided at a high frequency. This includes the use of EPA-registered disinfectants on all high-touch point areas, which provide a 99.9% kill rate for coronavirus, and are also effective for other related bacteria or virus activity.

# • Hand Sanitizing Stations

- We are asking all individuals to wash/sanitize their hands prior to entering the building. We recommend that tenants establish hand washing protocols for their employees, members, and visitors after any interaction with employees, other customers, or items in the building.
- o Tenants may also wish to establish glove wearing protocols for their employees, members, and visitors.
- We will establish hand sanitizing stations at key locations throughout the common areas of the property, such as the reception area, for your convenience.

#### • Temperature Checks

- o For the safety of all building tenants and visitors, all individuals, including employees of all patrons, will have their temperature checked before entry into the building. Anyone with a temperature of 99.5 degrees Fahrenheit or above will not be allowed entry into the building. Please ask your visitors to arrive early for any scheduled class to ensure they can be screened and make it to their class on time. This policy will remain in effect until further notice.
- We recommend that all tenants establish a return to work policy for their employees that were out of work with signs or symptoms of COVID-19 that is consistent with all federal, state, and local requirements.

# • Face Covering Requirements

o For the safety of all building tenants and visitors, face covering will be required for all individuals, including employees of all patrons, entering the building. This policy will remain in effect until further notice.

## • Anti-Microbial Coat Application

- Extensive measures have been taken to secure high touch point surfaces, including treating nonporous surfaces with an antimicrobial barrier that is effective for 90 days. This will continue to be applied quarterly to surfaces around the common area to protect against living bacteria until further notice.
- o In addition, this service will be provided in your tenant space, for a quarterly fee, to further protect against living bacteria within tenant spaces.

## **Building Maintenance**

#### HVAC System

O All recommended maintenance is performed on the system throughout the year. In addition, the filters are currently being replaced every two months until further notice, an increase in filter replacement schedule from the prior schedule of every three months.

The current COVID-19 situation has presented extreme stress to our personal and professional lives, at an unprecedented level, and only our combined efforts will allow us to endure through these difficult times. As we look forward to resuming operations, we kindly ask that you and your staff participate in this population re-entry plan, with patience and cooperation. Please remember to practice social distancing, and be mindful of the procedures and systems that have been implemented for the safety of all. Thank you again for your continued tenancy.

Sincerely,

RN Biles Investments LLC